# UHWO EXTERNAL EVENTS PRICE LIST

**EXTERNAL RATES (Effective January 2019)**

<table>
<thead>
<tr>
<th>Room</th>
<th>Dimensions</th>
<th>Sq Ft</th>
<th>Occupancy</th>
<th>Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Lawn</td>
<td>263'x337''</td>
<td>88,631</td>
<td>3,000 Rec</td>
<td>$5,790.54 per day (9am-4pm)</td>
</tr>
<tr>
<td>C208 - Multi-Purpose Ballroom</td>
<td>60'x64'</td>
<td>3,840</td>
<td>220 Rds</td>
<td>$228.48 per hour</td>
</tr>
<tr>
<td>C225 - Campus Center Lecture Hall A</td>
<td>60'x37'</td>
<td>2,220</td>
<td>90 C/R</td>
<td>$136.85 per hour (4 hour minimum, outside of normal operating hours. Existing setup. Must be in addition to other rooms being rented.)</td>
</tr>
<tr>
<td>C110 - Campus Center Dining Room</td>
<td>176</td>
<td>$197.54</td>
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<td></td>
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</tbody>
</table>

Food Services and Events Staff (per person, 2 hour minimum) $116.62 per hour (outside M-F 9am-4pm & Holidays)

Security (per person, 2 hour minimum) $79.73 per hour

Custodial (per person, 2 hour minimum) $67.83 per hour

AV Technician (per person, 2 hr minimum) $79.73 per hour (M-F 9am-4pm)

AV Technician (per person, 2 hr minimum) $116.62 per hour (outside M-F 9am-4pm & Holidays)

Linen Rental: Tablecloths $14.28 each

Linen Rental: Napkin $1.19 each

Linen Rental: Black Spandex Table Skirts $17.85 each

Stage Rental (Indoor Use Only) $95.20 per 6'x8'x24''H, per piece (maximum of 8 pieces)

6'x30'' Table Rental (Indoor Use Only) $41.65 per table (maximum of 10 Tables)

72'' Round Table Rental (Indoor Use Only) $41.65 per additional table (Up to 16 tables at no charge. Maximum of 22 tables)

Banquet Chair Rental (Indoor Use Only) $1.79 per additional chair (Up to 200 chairs at no charge. Maximum of 244 chairs)

White Folding Chair Rental (Outdoor Use Only) $1.79 per additional chair (Up to 200 chairs at no charge. Maximum of 400 chairs)

Audio Visual Equipment Rental (AV Technician Required):

- LCD Projector & Screen $312.97
- Podium Microphone $63.07
- Wireless Handheld Microphone $94.01 each (2 available)
- Wireless Lavaliere Microphone $94.01 each (1 available)
- Mixer (required with 3 or more microphones) $124.95
- Wireless Internet $124.95 per 25 Users; per Location.
- Power Strip / Extension Cord $44.03 each (2 users per cord)
- Additional Power TBA TBA
- Telecomm Charge $113.05 per Data Jack/Phone plus long distance charges

Institutional Fee 19%

All Prices are inclusive of Institutional Fee of 19%.

Facilities, resources and staff are subject to availability.

**Existing House Sound System available at no charge with rental of AV Equipment

*** We do not permit “Live” music to be played through the House Sound System