## UHWO EXTERNAL EVENTS PRICE LIST

**EXTERIAL RATES**

<table>
<thead>
<tr>
<th>Room</th>
<th>Dimensions</th>
<th>Sq Ft</th>
<th>Occupancy</th>
<th>Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Lawn</td>
<td>263'x337'</td>
<td>88,631</td>
<td>3,000 Rec</td>
<td>$4,634.00 per day (9am-4pm)</td>
</tr>
<tr>
<td>C208 - Multi-Purpose Ballroom</td>
<td>60'x64'</td>
<td>3,840</td>
<td>220 Rds</td>
<td>$183.00 per hour</td>
</tr>
<tr>
<td>C225 - Campus Center Lecture Hall A</td>
<td>60'x37'</td>
<td>2,220</td>
<td>90 C/R</td>
<td>$105.00 per hour</td>
</tr>
<tr>
<td>C110 - Campus Center Dining Room</td>
<td></td>
<td>176</td>
<td></td>
<td>$158.00 per hour (4 hour minimum, outside of normal operating hours. Existing setup. Must be in addition to other rooms being rented.)</td>
</tr>
</tbody>
</table>

**Food Services and Events Staff (per person, 2 hour minimum)** $95.00 per hour (outside M-F 9am-4pm & Holidays)

**Security (per person, 2 hour minimum)** $65.00 per hour

**Custodial (per person, 2 hour minimum.)** $55.00 per hour

**AV Technician (per person, 2 hr minimum)** $65.00 per hour (M-F 9am-4pm)

**AV Technician (per person, 2 hr minimum)** $95.00 per hour (outside M-F 9am-4pm & Holidays)

**Linen Rental:**
- Tablecloths: $12.00 each
- Napkin: $1.00 each
- Black Spandex Table Skirts: $15.00 each

**Stage Rental (Indoor Use Only)**
- $75.00 per 6’x8’x24”H, per piece (maximum of 8 pieces)

**6’x30” Table Rental (Indoor Use Only)**
- $30.00 per table (maximum of 10 Tables)
- Up to 16 tables at no charge, $30.00 per additional table (maximum of 22 tables)

**72” Round Table Rental (Indoor Use Only)**
- Up to 200 chairs at no charge, $1.00 per additional chair (maximum of 275 chairs)

**Banquet Chair Rental (Indoor Use Only)**
- Up to 200 chairs at no charge, $1.00 per additional chair (maximum of 400 chairs)

**White Folding Chair Rental (Outdoor Use Only)**
- Up to 200 chairs at no charge, $1.00 per additional chair (maximum of 400 chairs)

**Audio Visual Equipment Rental (AV Technician Required):**
- LCD Projector & Screen: $250.00
- Podium Microphone: $50.00
- Wireless Handheld Microphone: $75.00 (2 available)
- Wireless Lavaliere Microphone: $75.00 (1 available)
- Mixer (required with 3 or more microphones): $100.00
- Wireless Internet: $100.00 (per 25 users, per location)
- Power Strip / Extension Cord: $35 each (2 users per cord)
- Additional Power: TBA
- Telecomm Charge: $90.00 per Data Jack/Phone plus long distance charges

**Institutional Fee:** 19% of all charges

Facilities, resources and staff are subject to availability.

**Existing House Sound System available at no charge with rental of AV Equipment**

**We do not permit "Live" music to be played through the House Sound System**

Subject to change without notice.

Effective July 2017

JAM/LYR 06/2017